

 <p>ITALIAN AGENCY FOR DEVELOPMENT COOPERATION</p>	<p><b>Delegation Agreement TF–MADAD/2017/T04.40</b></p> <p><i>Resilience &amp; Social Cohesion Programme (RSCP) - Strengthening the resilience of host communities and Syrian refugees in Lebanon, Jordan and Iraq (Kurdistan)</i></p> <p><i>Lebanon component</i></p>	 <p><b>RSCP</b> RESILIENCE &amp; SOCIAL COHESION PROGRAMME</p>
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## **Additional information about the Contract Notice**

### **Qartaba Concrete Water Channels**

**Location - Qartaba, Caza Jbeil, Mount Lebanon, Lebanon**

Please note that the awarding of the contract is subject to the condition of the prior adoption of a financing decision, which does not modify the elements of the procurement procedure (this will be the case, for instance, if the budget initially foreseen is different or if the timeframe, the nature or the condition of the implementation are altered). If the precedent condition is not met, the contracting authority will either abandon the procurement or cancel the award procedure without the candidates or tenderers being entitled to claim any compensation.

**1. Nature of contract**

Unit price.

**2. Programme title**

Resilience & Social Cohesion Programme (RSCP) - Strengthening the resilience of host communities and Syrian refugees in Lebanon, Jordan and Iraq (Kurdistan).

**3. Financing**

TF–MADAD/2017/T04.40 - Budget Line 1.1

**4. Eligibility and rules of origin**

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed (see also heading 'Legal basis' below). Participation is also open to international organisations.

All supplies under this contract must originate in one or more of these countries. However, they may originate from any country when the amount of the supplies to be purchased is below EUR 100 000.

**5. Candidature**

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally established grouping or a grouping, which has been constituted informally for a specific tender procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.

The participation of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

**6. Number of applications or tenders**

No more than one application or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting an application/tender). In the event that a natural or legal person submits more than one application

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or tender, all applications or tenders in which that person has participated will be excluded.

In case of lots, the candidates or tenderers may submit only one application or tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the works or supplies required in the tender dossier.

Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

#### **7. Tender guarantee**

Tenderers must provide a tender guarantee of EUR 5,000 (five thousand) when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties.

#### **8. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer, which has submitted the next most economically advantageous and compliant tender (technically compliant tender with best price-quality ratio).

#### **9. Information meeting and/or site visit**

In the context of the COVID-19 emergency and in line with the healthy measures applied by AICS Beirut, an **optional** information meeting will be held on 24/11/2020 at 10:00 am through Skype. To attend to the meeting send a request of contact with a message indicating that you would like to attend the Qartaba information meeting, along with the name of the attendee(s) and of the company they will be representing, to the following Skype contact: [aics.beirut@gmail.com](mailto:aics.beirut@gmail.com) before 23/11/2020 at 04:00 p.m.. Attendance will be strictly allowed only to tenderers that booked their attendance through the above-mentioned procedure.

A **mandatory** site visit will be held as per point 1.2 of the document “*Volume 1 - Section 1: Instructions to tenderers*” on 02/12/2020 at 10:00 a.m. at the venue of the works site. The meeting point of the interested tenderers shall be at the municipality of Qartaba. To confirm your participation send an e-mail with a message indicating that you would like to attend the Qartaba site visit, along with the name of the attendee(s) and of the company they will be representing to [infolebanon@rscp-madad.org](mailto:infolebanon@rscp-madad.org) before 01/12/2020 at 04:00 p.m.. Attendance will be strictly allowed only to tenderers that booked their attendance through the above-mentioned e-mail.

#### **10. Tender validity**

Tenders must remain valid for a period of 3 months after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

#### **11. N/A**

#### **12. Grounds for exclusion**

Candidates or tenderers must submit a signed declaration, included in the application form or tender form, to the effect that they are not in any of the situations listed in Section 2.6.10.1. of the **practical guide (PRAG)**.

Candidates or tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

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### 13. Sub-contracting

Sub-contracting is allowed only up to 10% of the contract amount, but the contractor will retain full liability towards the contracting authority for performance of the contract as a whole.

### 14. N/A

### 15. N/A

### 16. Provisional commencement date of the contract

01/03/2021

### 17. Period of implementation of tasks

210 (two hundred ten) calendar days starting from the commencement order, following signature of the contract, until the provisional acceptance.

## SELECTION AND AWARD CRITERIA

### 18. Selection criteria

The selection criteria are described in section 12.2 of the instruction to tenderers.

### 19. Award criteria

The most economically advantageous tender is the technically compliant tender with the best price-quality ratio.

## APPLICATION AND TENDERING

### 20. How to obtain the tender dossier

The tender dossier is available at the following Internet addresses:  
[https://eeas.europa.eu/delegations/lebanon\\_en](https://eeas.europa.eu/delegations/lebanon_en)

AICS Beirut <https://beirut.aics.gov.it/home-ita/opportunita/avvisi-forniture/>

AICS Rome <https://www.aics.gov.it/home-ita/opportunita/avvisi-forniture/avvisi-forniture-2020/>

Daleel Madani <https://www.daleel-madani.org/>

RSCP website <http://rscp-madad.org/en/Tenders>

The tender dossier is also available for inspection at the premises of the contracting authority, address as in the contract notice.

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [infolebanon@rscp-madad.org](mailto:infolebanon@rscp-madad.org) (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 'Deadline for submission of applications or tenders'. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Possible clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the RSCP website <http://rscp-madad.org/en/Tenders>.

### 21. Tender opening session

15/01/2021 h. 10:00 a.m.

Place: through on line Skype meeting, due to COVID-19 emergency.

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To attend to the meeting send a request of contact with a message indicating that you would like to attend the Qartaba tender opening session, along with the name of the attendee(s) and of the company they will be representing, to the following Skype contact: [aics.beirut@gmail.com](mailto:aics.beirut@gmail.com) before 14/01/2021 at 04:00 p.m.. Attendance will be strictly allowed only to tenderers that booked their attendance through the above-mentioned procedure.

22. N/A

**23. How applications may be submitted**

Applications must be submitted in English exclusively to the contracting authority in a sealed envelope.

- Either by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

**Contact Person: Assem Bou Harb**

**Italian Agency for Development Cooperation – Beirut Office**

**Kettaneh Building, 1st Floor**

**Presidential Palace Street, Baabda, Mount Lebanon, Lebanon**

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

**Contact Person: Assem Bou Harb Phone +961 (0) 5 951 376/377/378**

**Italian Agency for Development Cooperation – Beirut Office**

**Kettaneh Building, 1st Floor**

**Presidential Palace Street, Baabda, Mount Lebanon, Lebanon**

**Office opening hours: from Monday to Friday from 09:00 am to 04:00 pm  
(Beirut time)**

The contract title and publication reference (see contract notice) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

Applications submitted by any other means will not be considered.

By submitting an application candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application form.

**24. Deadline for submission of applications**

The candidate's attention is drawn to the fact that there are two different systems for sending applications: one is by post or private mail service, the other is by hand delivery.

In the first case, the application must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip<sup>1</sup>, but in the second case, it is the acknowledgment of receipt given at the time of the delivery of the application that will serve as proof.

**The deadline for submission of applications can be found in the Contract Notice under IV.2.2.**

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<sup>1</sup> It is recommended to use registered mail in case the postmark would not be readable.

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Any application sent to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any application submitted on time but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report, if accepting applications that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

## 25. Clarifications on the contract notice

Clarifications may be sought from the contracting authority at the following email address [infolebanon@rscp-madad.org](mailto:infolebanon@rscp-madad.org) at the latest 21 days before the deadline for submission of applications stated at section **IV.2.2) of the contract notice**.

Clarifications will be published on the RSCP website <http://rscp-madad.org/en/Tenders> at the latest 11 days before the deadline for the submission of applications.

## 26. Alteration or withdrawal of applications

Applicants may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No applications may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with precedent item. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

## 27. Language of the procedure

All written communications for this tender procedure and contract must be in English.

## 28. Legal basis

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Regulation (EU) No 232/2014 of the European Parliament and of the Council of 11 March 2014 establishing an European Neighborhood Instrument, OJ L 77, 15.3.2014, p.27 - See Annex A2 of the practical guide.

Agreement between the Directorate Italian Ministry of Foreign Affairs and International Cooperation / Directorate General for Development Cooperation (MAECI/DGCS) and the European Union signed on 24 December 2014, establishing the European Union Regional Trust Fund in response to the Syrian crisis, the "MADAD FUND".

European Union Delegation Agreement No. TF-MADAD/2017/T04.40 between the Italian Ministry of Foreign Affairs and International Cooperation / Directorate General for Development Cooperation (MAECI/DGCS) and the European Union, signed on 17 November 2017, to finance the Action "Resilience & Social Cohesion Programme (RSCP) - Strengthening the resilience of host communities and Syrian refugees in Lebanon, Jordan and Iraq (Kurdistan)" within the framework of the MADAD Fund.

Addendum No. 01 to the European Union Delegation Agreement No. TF-MADAD/2017/T04.40 between the Italian Ministry of Foreign Affairs and International Cooperation/ Directorate General for Development Cooperation (MAECI/DGCS), the European Union and the Italian Agency for Development Cooperation (AICS), signed on 21 December 2018, for the taking over of AICS of the responsibility for the implementation of the Action.

Resolution of the Director General of AICS No. 17 of 23 January 2019, assigning to the Director of AICS Beirut the management and implementation of the activities foreseen by the Action, along with the assignment of the relevant funds received by the European Union.

## 29. Additional information

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Financial data to be provided by the candidate in the standard application form or the tenderer in the tender form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of November 2020, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.